To entertain To inform To persuade/argue To explain



Progression through genres

- 1. Instructions
- 2. Explanation- explanation, affidavit, memo, rules, policy, journal, timetable, complaint
- 3. Recounts-experiences, journalling, personal experiences. diary, police reports, sports reports
- 4. Letters-Formal letters, informal letters, an apology, an invitation, a personal correspondence
- 5. Persuasion- argument, advert, leaflet, menu, job application, advertisement, catalogue, speech
- 6. Biography
- 7. Non chronological reports
- 8. Balanced argument-Speech, Essay, Letter
- 9. Newspapers
- 10. Stories
- 11. Settings

To entertain To inform To persuade/argue To explain

Instructions

<u>Year 1</u>

Text structure	Sentence	Useful vocabulary
Ideas grouped in	Simple connectives are	1, 2, 3, 4, 5 First
sentences in time	used to construct simple	Next After Cut
sequence.	sentences, e.g. and, but,	Move Fold Stir
	then, so.	Colour Paint
Written in the imperative,		
e.g., sift the flour.	Imperative verbs start	
	sentences, e.g., spread,	
Use of numbers or bullet	slice, cut.	
points to signal order.		
	Sentences do not include	
	pronouns and are written	
	impersonally.	

Instructions

Text structure	Sentence	Useful vocabulary
A goal is outlined – a	Imperative verbs are used	First of all To start with
statement about what is to	to begin sentences.	Firstly Lastly Finally
be achieved.		Carefully Gently
	Use simple adverbs, e.g.	Slowly Softly
Written in sequenced	slowly, quickly.	
steps to achieve the goal.		
	Use simple noun phrases,	
Diagrams and illustrations	e.g. long stick.	
are used to make the		
process clearer.		

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Instructions

<u>Year 3</u>

Text structure	Sentence	Useful vocabulary
A set of ingredients and	Simple sentences with	Afterwards After that To
equipment needed are	extra description.	begin with Begin by
outlined clearly.		Secondly
	Some complex sentences	The next step is to
Organised into clear	using when, if, as etc.	With a slow movement
points denoted by time.		With a quick pull
	Adverbials, e.g. When the glue dries, attach the	Try to
	paperclip.	

Instructions

Text structure	Sentence	Useful vocabulary
A set of ingredients and	Variation in sentence	Continue by Carry on
equipment needed are	structures, e.g. While the	Do this until Stop
outlined clearly.	pastry cooks	when
		When you have done
Sentences include	As the sauce thickens	this
precautionary advice, e.g.		Try not to Avoid
Be careful not to over whisk,	Include adverbs to show	
as it will turn into butter.	how often, e.g.	
	additionally, frequently,	
Friendly tips/suggestions are	rarely.	
included to heighten the		
engagement. e.g. This dish is		
served best with a dash of		
nutmeg.		

To entertain To inform To persuade/argue To explain

Instructions

<u>Year 5</u>

Text structure	Sentence	Useful vocabulary
Consolidate work from previous	Sentence length varied, e.g.	Don't forget to Be careful of
learning.	short/long.	Don't worry about
		Concentrate on At this point
Can write accurate instructions for complicated processes.	Wide range of subordinate connectives, e.g. whilst, until, despite.	
Can write imaginative instructions using flair and humour.		

Instructions

Text structure	Sentence	Useful vocabulary
Consolidate work from previous	Modifiers are used to intensify or qualify,	Whilst that is Focus on
learning.	e.g. insignificant amount, exceptionally.	Try to make sure that
		When you do, don't
	Sentence length and type varied	I would suggest
	according to purpose.	Many people at this stage
	Fronted adverbials used to clarify writer's	
	position, e.g. If the temperature gets too	
	high	
	Complex noun phrases used to add	
	detail, e.g. The golden pastry can be	
	decorated with smaller pastry petals.	
	Prepositional phrases used cleverly, e.g.	
	In the event of overcooking	

To entertain To inform To persuade/argue To explain

Explanation- explanation, affidavit, memo, rules, policy, journal, timetable, complaint

<u>Year 1</u>

Text structure	Sentence	Useful vocabulary
Ideas grouped together for	Simple connectives are used	are
similarity.	to construct simple	
	sentences, e.g. and, but, then,	is
Written in the present tense.	SO.	
		Did you know?
Begin to use formal and		
technical vocabulary.		Have you ever wondered
		how?
		_ .
		There are
		This is an example of

Explanation- explanation, affidavit, memo, rules, policy, journal, timetable, complaint

Text structure	Sentence	Useful vocabulary
Brief introduction and	Confidently use simple	
conclusion.	sentences with extra	
	description.	
Written in the appropriate		
tense.	Statements are used to	
	showcase facts.	
Main ideas organised in		
groups.	Questions are used to hook	
	the reader.	
	Begin to use complex	
	sentences using when, if, as,	
	etc.	

To entertain To inform To persuade/argue To explain

Explanation- explanation, affidavit, memo, rules, policy, journal, timetable, complaint

Year 3

Text structure	Sentence	Useful vocabulary
Clear title and introduction.	Simple sentences with extra description.	
Organised into paragraphs		
shaped around key topic	Some complex sentences using	
sentences.	when, if, as etc.	
Use formal and technical vocabulary.	Tense consistent.	
	Adverbials of time and manner to add additional information.	

Explanation- explanation, affidavit, memo, rules, policy, journal, timetable, complaint

Sentence **Useful vocabulary Text structure** Variations in sentence Revisit the use of formal and technical vocabulary, structures, e.g. While the eggs hatch, female penguins.. Introductory paragraph outlines what is going to be explained. Include adverbs to show often, e.g. daily, regularly, rarely. Links between sentences help to navigate the reader from one idea to the next. Sentences build from a general idea to more specific. Paragraphs organised clearly into key ideas. Subheadings are used to organise information. Eg. Sections of the river, layers of the earth,

To entertain To inform To persuade/argue To explain

Explanation- explanation, affidavit, memo, rules, policy, journal, timetable, complaint

<u>Year 5</u>

Text structure	Sentence	Useful vocabulary
A clear and well-crafted title.	Sentence length varied, e.g.	
	short/long.	
Revisit the use of formal and		
technical vocabulary.		
	Wide range of subordinate	
Introductory paragraph outlines	connectives e.g. while, until, despite.	
clearly what is going to be		
explained,.		
Descriptions of the phenomenon is		
technical and accurate.		
Generalised sentences are used to		
categorise and sort information for		
the reader.		
Purpose of the text is to inform the		
reader.		

Explanation- explanation, affidavit, memo, rules, policy, journal, timetable, complaint

Text structure	Sentence	Useful vocabulary
Revisit the use of formal and	Verb forms are controlled and	
technical vocabulary.	precise.	
The overall explanation of the	Modifiers to quantify/intensify, e.g.	
chosen topic is well chosen and well-constructed and answers the	insignificant, amount, exceptionally.	
reader's questions.	Sentence length varied according to	
	purpose.	
The writer understands the impact		
and thinks about further questions	Complex noun phrases to add detail	
that the explanation may arise.	e.g. the delicate flowers are slowly	
	removed from the large walled	
Information is prioritized according	garden.	
to importance and captivates the		
reader.	Prepositional phrases used cleverly	
	e.g. in the event of	

To entertain To inform To persuade/argue To explain

Recounts-experiences, journalling, personal experiences. diary, police reports, sports reports

<u>Year 1</u>

Text structure	Sentence	Useful vocabulary
Ideas grouped together in time	Simple connectives are used to	First Next After Finally
sequence.	construct simple sentences,	The best part
	e.g. and, but, then, so.	was
Written in first person.		The worst part was
Written in the past tense.		I liked I didn't like
Focused on individual or group participants, e.g. I, we.		

Recounts-experiences, diary, police reports, sports reports

Text structure	Sentence	Useful vocabulary
Brief introduction and	Subject/verb sentences, e.g. He	Afterwards After that
conclusion.	was They were It	When Suddenly Just
	happened	then Next Much later
Written in the past tense, e.g. I		I found it interesting When
went, I saw	Some modal verbs introduced,	I found it boring when
	e.g. would, could, should.	l didn't expect
Main ideas organized in		
groups.	Use simple adverbs, e.g.	
	quickly, slowly.	
Ideas organised in		
chronological order using	Use simple noun phrases, e.g.	
connectives that signal time.	large tiger.	

To entertain To inform To persuade/argue To explain

Recounts-experiences, diary, police reports, sports reports

<u>Year 3</u>

Text structure	Sentence	Useful vocabulary
Clear introduction.	Simple sentences with extra	Last week
	description.	During our school trip
Organised into paragraphs		Soon Meanwhile To begin
shaped around key events.	Some complex sentences using	with I was pleased
	when, if, as etc.	that
A closing statement to		I didn't expect that
summarise the overall impact.	Tense consistent, e.g. modal verbs can/will.	It was difficult to
	Adverbials, e.g. When we arrived, the tour guide gave us a chocolate bar.	

Recounts-experiences, diary, police reports, sports reports

Text structure	Sentence	Useful vocabulary
Clear introduction and	Variation in sentence	Later on
conclusion.	structures, e.g. While we	Before long
	watched the sea lion show	At that very moment
Links between sentences help		At precisely
to navigate the reader from	Include adverbs to show how	When this was complete
one idea to the next.	often, e.g. additionally,	I was gripped by I felt
	frequently, rarely.	overwhelmed
Paragraphs organised		when
correctly around key events.	Sentences build from a general	I was personally
	idea to more specific.	affected by
Elaboration is used to reveal		This has changed how I feel
the writer's emotions and	Use emotive language to show	about
responses.	personal response, e.g. the	
	fabulous	
	showcase inspired me.	

To entertain To inform To persuade/argue To explain

Recounts-experiences, diary, police reports, sports reports

<u>Year 5</u>

Text structure	Sentence	Useful vocabulary
Developed introduction and	Sentence length varied, e.g.	As it happened As a result
conclusion including elaborated	short/long.	of Consequently
personal response.		Subsequently
	Active and passive voice used	Unlike the rest of the group, I
Description of events are	deliberately to heighten	felt
detailed and engaging.	engagement.	In a flash Presently
		Meanwhile
The information is organised	e.g. Giraffes left the enclosure.	In conclusion
chronologically with clear	Wide range of subordinate	The experience overall
signals to the reader about time,	connectives, e.g. whilst, until,	
place and personal response.	despite.	
Purpose of the recount is an		
experience revealing the writer's		
perspective.		

Recounts-experiences, diary, police reports, sports reports

Text structure	Sentence	Useful vocabulary
The report is well constructed and	Verb forms are controlled and	They are unusually
answers the reader's questions.	precise, e.g. It would be regrettable if	They are rarely They are never
	the wildlife funds come to an end.	They are very Generally
The writer understands the impact		Be careful if you Frequently
and thinks about the response.	Modifiers are used to intensify or	they I will attempt to
	qualify, e.g. insignificant amount,	This article will frame
Information is prioritised according	exceptionally.	It can be difficult to
to importance and a frame of		Each paragraph More than half
response set up for the reply.	Sentence length and type varied	Less then half
	according to purpose.	
	Fronted adverbials used to clarify	
	writer's position,	
	e.g. As a consequence of their	
	actions	
	Complex noun phrases used to add	
	detail, e.g. The fragile eggs are slowly	
	removed from the large mother hen.	
	Prepositional phrases used cleverly.	
	e.g. In the event of a fire	

To entertain To inform To persuade/argue To explain

Letters-Formal letters, informal letters, an apology, an invitation, a personal correspondence

<u>Year 1</u>

Text structure	<u>Sentence</u>	Useful vocabulary
Ideas grouped in sentences in	Sentences using simple	Dear From
time sequence.	pronouns and connectives.	I like
		I went
		I saw
		It was My favourite They
		were There was Next
		Then First After
		And, but, so, when

<u>Letters-Formal letters, informal letters, an apology, an</u> <u>invitation, a personal correspondence</u>

Text structure	<u>Sentence</u>	<u>Useful vocabulary</u>
Brief introduction and	Subject/verb sentences, e.g. I	And, then, but, so, when
conclusion.	think We want	Dear Mr/Mrs
		Dear Sir/Madam
Written in the past tense.	Some modal verbs introduced,	Yours sincerely Yours
	e.g. would, could, should.	faithfully Later
Main ideas organised in		Afterwards After that
groups.	Use simple adverbs, e.g.	Eventually
	yesterday, today.	I would like
Using sequencing techniques		to We felt
- time related words.	Use simple noun phrases, e.g.	
	red shoes.	

To entertain To inform To persuade/argue To explain

Letters-Formal letters, informal letters, an apology, an invitation, a personal correspondence

Text structure	<u>Sentence</u>	<u>Useful vocabulary</u>
Clear introduction.	Simple sentences with extra	While, if, as, when
	description.	I would like to inform you
Points about the visit/issue.		that
	Some complex sentences using	It has come to my attention
Organised into paragraphs	when, if, as etc.	that
denoted by time/place.		Thank you for I hope that
	Tense consistent, e.g. modal	
Topic sentences.	verbs can/will.	
Some letter layout features	Adverbials,	
included.	e.g. When they have a problem,	
	we played after tea.	
	It was scary in the tunnel.	

<u>Year 3</u>

Letters-Formal letters, informal letters, an apology, an invitation, a personal correspondence

Text structure	<u>Sentence</u>	Useful vocabulary
Clear introduction and	Variation in sentence	As I stated earlier Referring
conclusion.	structures, e.g. While we were	to This is an
	at the park As we arrived	unfortunate It is with
Links between key ideas in the		regret
letter.		I would be grateful if
	Include adverbs to show how	It is with regret that
Paragraphs organised	often, e.g.	I look forward to hearing from
correctly into key ideas.	regularly, weekly, annually.	you in due course
All letter layout features		
included.		

To entertain To inform To persuade/argue To explain

Letters-Formal letters, informal letters (Y56 only), an apology, an

invitation, a personal correspondence

<u>Text structure</u>	<u>Sentence</u>	<u>Useful vocabulary</u>
Formal:	Sentence length varied, e.g.	I appreciate Whilst we were
Developed introduction and	short/long.	waiting
conclusion using all the letter		Your concern
layout features.	Active and passive voice used	Until this is resolved
	deliberately to heighten	Despite speaking to the duty
Paragraphs developed with	engagement.	manager
prioritised information.	e.g. The café chairs were broken.	This is a disgrace
		Unfortunately
Purpose of letter is clear and	Wide range of subordinate	Many other people also
transparent for reader.	connectives,	I am delighted to inform you
Formal language used	e.g. whilst, until, despite.	that
throughout to engage the		
reader.	Complex sentences that use well	
	known economic expression. e.g.	
Informal element:	Because of their courageous	
Add colloquialisms/more of a	efforts, all the passengers were	
personal address/chatty.	saved, which was nothing short	
	of a miracle.	

<u>Year 5</u>

Letters-Formal letters, informal letters, an apology, an invitation, a

personal correspondence

Text structure	<u>Sentence</u>	Useful vocabulary
	Verb forms are controlled and precise,	Please do not hesitate to contact me
Letter well-constructed that answers	e.g. It would be helpful if you could let me	An early response would be greatly
the reader's questions.	know, as this will enable us to take further	appreciated
The writer understands the impact and	action.	Please accept my
thinks about the response.		I wish to express The impact of
Information is prioritised according to	Modifiers are used to intensify or qualify,	Despite continued efforts
importance and a frame of response set up for the reply.	e.g. insignificant amount, exceptionally.	Subsequently
	Sentence length and type varied	
	according to purpose. Fronted adverbials	
	used to clarify writer's position,	
	e.g. As a consequence of your actions	
Informal element:		
Add colloquialisms/more of a personal	Complex noun phrases used to add	
address/chatty.	detail, e.g. the dilapidated fencing around	
	the enclosure was extremely dangerous.	
	Prepositional phrases used	
	cleverly.	
	e.g. In the event of a fire	

To entertain To inform To persuade/argue To explain

Persuasion- argument, advert, leaflet, menu, job application, advertisement, catalogue, speech

<u>Year 1</u>

Text structure	Sentence	<u>Useful vocabulary</u>
Ideas are grouped together for	Simple connectives are used to	It was Brilliant Best
similarity.	construct simple sentences, e.g.	Exciting The most Super
	and, but, then, so.	Fantastic Great
Writes in first person.		It will Now you can Try

Persuasion- argument, advert, leaflet, menu, job application, advertisement, catalogue, speech

Text structure	Sentence	Useful vocabulary
Brief introduction and	Subject/verb sentences, e.g. He	The biggest The greatest
conclusion.	was	The longest The tallest
	They were	I think that I believe that
Written in the present tense.	It happened	Extraordinary Remarkable
Main ideas organised in groups.	Some modal verbs introduced, e.g. would, could, should.	
	Use simple adverbs, e.g. soon, now.	
	Use simple noun phrases, e.g. red busses.	
	Use rhetorical questions.	
	Use ambitious adjectives to grab the reader's attention.	

To entertain To inform To persuade/argue To explain

Persuasion- argument, advert, leaflet, menu, job application, advertisement, catalogue, speech

Text structure	Sentence	Useful vocabulary
Clear introduction.	Simple sentences with extra	Surely Obviously Clearly
	description.	Don't you think Firstly
Points about subject/issue.		Secondly Thirdly
	Some complex sentences using	My own view is My last point
Organised into paragraphs.	when, if, as etc.	is My final point
		is
Subheading used to organise	Tense consistent, e.g. modal	Imagine Consider Enjoy
texts.	verbs can/will.	
	Adverbials,	
	e.g. When they have a problem,	
	go outside until dark.	
	It felt better by the train station.	
	Start sentences with verbs, e.g.	
	imagine, consider, enjoy.	

<u>Year 3</u>

Persuasion- argument, advert, leaflet, menu, job application, advertisement, catalogue, speech

Year 4

Text structure	Sentence	Useful vocabulary
Clear introduction and conclusion.	Variation in sentence structures, e.g.	I believe that
	Only a fool would believe, many	It seems to me that
Links between key ideas in the	customers agree.	It is clear that
letter.		Is it any wonder that
	Include adverbs to show how often,	Furthermore
Paragraphs organised correctly into	e.g. annually, everyday, never.	As I see it
key ideas.		Tremendous
	More complicated rhetorical	Implore you to consider
Subheading Topic sentences	questions, e.g. haven't you always	Extremely significant
	longed for a?	Inevitably
		Finally
		In
		conclusion
		In summary
		The evidence presented
		Have you ever thought about?
		Do you think that? Fed up
		with?

To entertain To inform To persuade/argue To explain

Persuasion- argument, advert, leaflet, menu, job application, advertisement, catalogue, speech

Text structure Useful vocabulary <u>Sentence</u> Arguments are well constructed that It appears that... There can be no doubt Verb forms are controlled and precise, e.g. It will be a global crisis if people do answer the reader's questions. that.. It is critical... not take a stand against... Fundamentally The writer understands the impact or the emotive language and thinks about Modifiers are used to intensify or qualify, e.g. insignificant amount, exceptionally. the response. How can anyone believe this to be true?... Information is prioritised according to Sentence length and type varied Does anyone really believe that?... the writer's point of view. according to purpose. As everyone knows... I cite, for Fronted adverbials used to clarify writer's I would draw your attention to... position. I would refer to .. e.g. As a consequence of your On the basis of the evidence behaviour... Phenomenal... Unique... Unmissable... You will be... Don't... Complex noun phrases used to add detail, e.g. the phenomenal impact of Take a moment to... Isn't it time to...? using showers instead of baths... Worried about... Prepositional phrases used cleverly. e.g. In the event of a blackout...

<u>Year 5</u>

Persuasion- argument, advert, leaflet, menu, job application, advertisement, catalogue, speech

Year 6

Text structure	Sentence	<u>Useful vocabulary</u>
Developed introduction and conclusion	Sentence length varied, e.g. short/long.	It strikes me that There is no doubt
using all the argument or leaflet layout		that I am convinced that It
features.	Active and passive voice used	appears
	deliberately to heighten engagement.	In my opinion
Paragraphs developed with prioritised	e.g. the café stairs were broken.	Surely only a fool would consider
information.		In addition Furthermore Moreover
	Wide range of subordinate connectives,	My evidence to support this is
Viewpoint is transparent for reader.	e.g. whilst, until, despite.	On balance Just think how Now you
		can
Emotive language used throughout to	Complex sentences that use well known	For the rest of your life
engage the reader.	economic expression.	Unbelievable
	e.g. Because of their courageous efforts,	Outrageous
	all the penguins were released, which	Incredible
	was nothing short of a miracle.	
	Persuasive statements are used to	
	change the reader's opinion. E.g. you will	
	never need to	

To entertain To inform To persuade/argue To explain

Biography

<u>Year 1</u>

Text structure	<u>Sentence</u>	<u>Useful vocabulary</u>
Ideas grouped together in time	Simple connectives are used to	First
sequence.	construct simple sentences, e.g.	Next
	and, but, then, so.	After
Written in first person.	First	Finally
		When he/she was born
Written in the past tense.		When he/she was five years
		old
Focused on individual or group		An interesting thing about
participants, e.g. I, we.		A fact about
		He/she will be remembered
		for

Biography

Text structure	<u>Sentence</u>	<u>Useful vocabulary</u>
Brief introduction and	Subject/verb sentences, e.g. He	As a child As a teenager At
conclusion.	was They were	a young age
	It happened	Many years later
Written in the past tense, e.g.		One of the interesting things
He went She travelled	Some modal verbs introduced,	aboutwas
	e.g. would, could, should.	In my view
Main ideas organised in groups.		His/Her life
	Use simple adverbs, e.g. loudly,	was
Ideas organised in	badly.	I believe
chronological order using		He/She was He/She
connectives that signal time.	Use simple noun phrases, e.g.	became
	large crowd.	

To entertain To inform To persuade/argue To explain

Biography

<u>Year 3</u>

Text structure	Sentence	<u>Useful vocabulary</u>
Clear introduction.	Simple sentences with extra	During his/her early life
	description.	Soon afterwards
Organised into paragraphs		Sometimes he
shaped around key events.	Some complex sentences using	Strangely
	when, if, as etc.	One of the most remarkable
A closing statement to		facts about
summarise the overall impact.	Tense consistent, e.g. modal	His/her greatest achievement
	verbs can/will.	was
	Adverbials, e.g. When she arrived at the scene, the doctors told her exactly what happened.	

Biography

Text structure	<u>Sentence</u>	<u>Useful vocabulary</u>
Clear introduction and	Variation in sentence structures,	In his /her early years
conclusion.	e.g. While we watched the	By the time he/she
	movie	had In his/ her final
Links between sentences help		years What is clear is
to navigate the reader from one	Use embedded/relative clauses,	that
idea to the next.	e.g. Camels, which are very	Even though he/she was not
	grumpy.	popular at the time
Paragraphs organised correctly		Although feelings ran high in
around key events.	Include adverbs to show how	the community
	often, e.g. daily, frequently, often.	In many ways, it wasn't until
Elaboration is used to reveal the	Sentences build from a general	He/She might have been
writer's emotions and	idea to more specific.	His/Her one regret was that
responses.		
	Use emotive language to show	
	personal response, e.g. that	
	wonderfully encouraged me to	

To entertain To inform To persuade/argue To explain

Biography

<u>Year 5</u>

Sentence	<u>Useful vocabulary</u>
Sentence length varied, e.g. short/long.	In (insert year) at the age of he/she
	The time came for In his/her later
Active and passive voice used	years
deliberately to heighten engagement.	Once he/she had Nobody is sure
	why In spite of
e.g. Monkeys left the tree.	His/Her lasting legacy is that
Wide range of subordinate Connectives,	
e.g. whilst, until, despite.	
	Sentence length varied, e.g. short/long. Active and passive voice used deliberately to heighten engagement. e.g. Monkeys left the tree.

Biography

Text structure	<u>Sentence</u>	<u>Useful vocabulary</u>
The report is well constructed and	Verb forms are controlled and	They are unusually They are
answers the reader's questions.	precise, e.g. It would be	rarely They are never They are
	understandable if the exciting times	very Generally
The writer understands the impact	came to an end.	Be careful if you Frequently
and thinks about the response.		they I will attempt to
	Modifiers are used to intensify or	This article will frame It can be
Information is prioritised according	qualify, e.g. insignificant amount,	difficult to Each paragraph
to importance and a frame of	aggressively.	More than half Less than half
response set up for the reply.		
	Sentence length and type varied	
	according to purpose.	
	Fronted adverbials used to clarify	
	writer's position, e.g. As an effect of	
	the weather	
	Complex noun phrases used to add	
	detail, e.g. The extravagant cake are	
	carefully removed from the large van	
	Prepositional phrases used cleverly.	
	e.g. In the result of an earthquake	

To entertain To inform To persuade/argue To explain

Non-Chronological Reports

<u>Year 1</u>

Text structure	<u>Sentence</u>	<u>Useful vocabulary</u>
Ideas grouped together for	Simple connectives are used to	are is
similarity.	construct simple sentences, e.g.	They are The different
	and, but, then, so.	This is a There are
Attempts at third person writing.		These can be grouped
e.g. The man was run over.		
Written in the appropriate tense. e.g. Sparrow's nest Dinosaurs were		

Non-Chronological Reports

Text structure	<u>Sentence</u>	<u>Useful vocabulary</u>
Brief introduction and	Subject/verb sentences e.g. He	They like to They can
conclusion.	was They were	It can
	It happened	Like many
Written in the appropriate tense.		I am going to There are two
e.g. Sparrow's nest Dinosaurs	Some modal verbs introduced	sorts of They live in
were	e.g. would, could, should.	The have but the have
Main ideas organised in groups.	Use simple adverbs, e.g. loudly, gently. Use simple noun phrases, e.g. giant dinosaur.	

To entertain To inform To persuade/argue To explain

Non-Chronological Reports

<u>Year 3</u>

Text structure	<u>Sentence</u>	<u>Useful vocabulary</u>
Clear introduction.	Simple sentences with extra	The following report They
	description.	don't
Organised into paragraphs		It doesn't Sometimes
shaped around a key topic	Some complex sentences using	. Often Most
sentence.	when, if, as etc.	
Use of subheadings.	Tense consistent, e.g. modal verbs can/will.	
	Adverbials, e.g. When the caterpillar makes a cocoon	

Non-Chronological Reports

Text structure	<u>Sentence</u>	<u>Useful vocabulary</u>
Clear introduction and	Variation in sentence structures,	This report will
conclusion.	e.g. While the eggs hatch female	The following information
	penguins	Usually Normally Even
Links between sentences help		though Despite the fact As
to navigate the reader from one	Include adverbs to show how	a rule
idea to the next.	often, e.g. daily, regularly, rarely.	
Paragraphs organised correctly into key ideas.	Sentences build from a general idea to more specific.	
Subheadings are used to	Use technical vocabulary to	
organise information. E.g.	show the reader the writer's	
Qualities, body parts,	expertise.	
behaviour.		

To entertain To inform To persuade/argue To explain

Non-Chronological Reports

<u>Year 5</u>

Text structure	Sentence	Useful vocabulary
Developed introduction and conclusion using all the layout features.	Sentence length varied, e.g. short/long.	The purpose of this report/article is to
Description of the phenomenon is	Active and passive voice used deliberately to heighten engagement. e.g.	The information presented will
technical and accurate.	The eggs were removed from the beach.	Some experts believe This article is designed to Many specialists
Generalised sentences are used to	Wide range of subordinate connectives,	consider Firstly, I will
categorise and sort information for the reader.	e.g. whilst, until, despite.	It can be difficult will enable you to understand Unlike Despite Although Like
Purpose of the report is to inform the reader and to describe the way things		many
are.		
Formal and technical language used		
throughout to engage the reader.		

Non-Chronological Reports

Text structure	<u>Sentence</u>	<u>Useful vocabulary</u>
The report is well constructed and	Verb forms are controlled and precise,	They are unusually They are rarely
answers the reader's questions.	e.g. It would be regrettable if the wildlife	They are never They are very
	funds come to an end.	Generally
The writer understands the impact and		Be careful if you Frequently they I
thinks about the response.	Modifiers are used to intensify or qualify,	will attempt to
	e.g. insignificant amount, exceptionally.	This article will frame It can be
Information is prioritised according to		difficult to Each paragraph More
importance and a frame of response set	Sentence length and type varied	than half
up for the reply.	according to purpose.	Less then half
	Fronted adverbials used to clarify writer's position, e.g. As a result of their game	
	Complex noun phrases used to add	
	detail, e.g. The delicate flowers are slowly	
	removed from the large walled garden.	
	Prepositional phrases used cleverly. e.g. In the event of an accident	

To entertain To inform To persuade/argue To explain

Balanced argument-Speech, Essay, Letter

<u>Year 1</u>

Text structure	<u>Sentence</u>	<u>Useful vocabulary</u>
Ideas are grouped together for similarity.	Simple connectives are used to construct simple sentences, e.g.	But Because Some people like Some people feel
, i i i i i i i i i i i i i i i i i i i	and, but, then, so.	Some people believe Other
Writes in first person.		people like Other people feel
		Other people believe

Balanced argument-Speech, Essay, Letter

Text structure	Sentence	<u>Useful vocabulary</u>
Brief introduction and	Subject/verb sentences, e.g. He	I am going
conclusion.	was They were It happened	to In fact
		It seems
Written with an impersonal	Some modal verbs introduced,	To sum this up
style.	e.g. would, could, should.	The opposite view of this is
		Not everyone agrees with this
Main ideas organised in groups.	Use simple adverbs,	
	e.g. yesterday, last week.	
	Use simple noun phrases, e.g. angry mum.	
	Use rhetorical questions.	
	Use ambitious adjectives to grab the reader's attention.	

To entertain To inform To persuade/argue To explain

Balanced argument-Speech, Essay, Letter

<u>Year 3</u>

Text structure	<u>Sentence</u>	<u>Useful vocabulary</u>
Clear introduction.	Simple sentences with extra	I will begin by Maybe
	description.	Firstly
Points about subject/issue.		
	Some complex sentences using	Many people are concerned
Organised into paragraphs.	when, if, as etc.	that
Subheading used to organise	Tense consistent, e.g. modal	I wonder
texts.	verbs could/might.	
		Sometimes It could be
	Adverbials,	argued that Therefore
	e.g. When they are struggling we	
	have another go. It was scary	My overall feeling/opinion is
	trying something new.	An example of this is
	Start sentences with verbs, e.g.	It is clear that
	imagine, consider, enjoy.	

Balanced argument-Speech, Essay, Letter

Text structure	<u>Sentence</u>	<u>Useful vocabulary</u>
Clear introduction and	Variation in sentence structures,	This piece of writing will
conclusion.	e.g. While we made the	feel convinced I intend to
	cake As we departed	On the other hand In
Links between key ideas in the	Use embedded/relative clauses,	addition It is surprising that
letter.	e.g. The Headteacher, who was	On balance
	very angry	Finally, I would like to add
Paragraphs organised correctly	The angry mob, who had broken	My next point concerns
into key ideas.	the barricade	Furthermore
	Include adverbs to show how	Having looked at both sides, I
Subheading Topic sentences	often, e.g. monthly, constantly,	think because
	rarely.	Having considered the
	More complicated rhetorical	arguments for and against
	questions,	Whilst
	e.g. Have you ever considered	
	the impact of?	

To entertain To inform To persuade/argue To explain

Balanced argument-Speech, Essay, Letter

<u>Year 5</u>

Text structure	Sentence	Useful vocabulary
Developed introduction and conclusion	Sentence length varied, e.g. short/long.	It strikes me that
using all the argument or leaflet layout		My intention is
features.	Active and passive voice used	to To do this I
	deliberately to heighten engagement. e.g.	will As I see it
Paragraphs developed with prioritised	the dogs were missing.	It appears to me
information.		Naturally
	Wide range of subordinate connectives,	It is precisely because
Both viewpoints are transparent for	e.g. whilst, until, despite.	Subsequently
reader.		Doubtless
	Complex sentences that use well known	Nevertheless
Emotive language used throughout to	economic expression. e.g. Because of	In stark contrast
engage the reader.	their enormous energy, the treehouse was	Contrary to this position
	built, which was nothing short of a	It would seem logical Let us consider
	miracle.	the
		impact
	Persuasive statements are used to	In conclusion
	change the reader's opinion. E.g. you will	The evidence presented leads me to
	never need to	conclude

Balanced argument-Speech, Essay, Letter

Text structure	Sentence	<u>Useful vocabulary</u>
Arguments are well constructed that answer the	Verb forms are controlled and precise, e.g. It will be	I will present Following that, I will
reader's questions.	a global disaster if people do not make a change	One argument for this is that fundamentally
	now	flawed
The writer understands the impact or the emotive		an easy answer that avoids
language and thinks about the response.	Modifiers are used to intensify or qualify,	I would counter this view
	e.g. insignificant amount, exceptionally.	It seems plausible to Moreover
Information is prioritised according to the writer's		In point of fact
point of view.	Sentence length and type varied according to	The evidence I would use to support this is
	purpose.	It surprises me that It is my
		conviction
	Fronted adverbials used to clarify writer's position,	Finally, I would like to
	e.g. As a result of the discussion	add
		Even though there has been a long history of
	Complex noun phrases used to add detail, e.g. the	activists
	phenomenal impact of using reusable bags	
	Prepositional phrases used cleverly. e.g. In the	
	event of a	
	snowstorm	

To entertain To inform To persuade/argue To explain

<u>Newspaper</u>

Text structure	Sentence	Useful vocabulary
Clear introduction.	Simple sentences with	When, lf, because, although,
	extra description.	Witnesses felt He reported that
Points about the visit/issue.		He also claimed that He continued
	Some complex	by
Organised into paragraphs	sentences using when,	Hours later. Unfortunately
denoted by time/place.	if, because, although	Fortunately
	etc.	
	'Because the police	
Topic sentences.	arrived, everyone	
	scattered.'	
Some newspaper layout	Tense consistent.	
features included.	iense consistent.	
A bold eye-catching headline.		

To entertain To inform To persuade/argue To explain

Newspaper

<u>Year 4</u>

Text structure	Sentence	<u>Useful vocabulary</u>
Clear introduction and conclusion.	Variation in sentence structures e.g.	John Smith (64), a retired
	While the witness was distracted	community officer said Within
Links between key ideas in the	As the police arrived	minutes
newspaper. Who, what, where,		The school confirmed
when and why information is clear	Include adverbs to show how often,	that
to orientate the reader.	e.g. weekly, regularly, fortnightly.	
		She claimed that
Paragraphs organised correctly into		
key ideas.		He continued by informing us
		that
All newspaper layout features		
included.		Police were
Bold eye-catching headline which		
includes alliteration.		

Newspaper

To entertain To inform To persuade/argue To explain

Text structure	<u>Sentence</u>	<u>Useful vocabulary</u>
Developed introduction and	Sentence length varied, e.g.	Until this is
conclusion using all the	short/long.	resolved
newspaper's layout features.		Unfortunately
	Active and passive voice used	Chaos ensued
Paragraphs developed with	deliberately to heighten engagement.	Many panicked when
prioritised information into		He
columns.	e.g. the children were horrified.	disputed
	Wide range of subordinate	She refused to accept
Subheadings are used as an	connectives,	that
organisational device.	e.g. whilst, until, despite.	The parents agreed
		that Witnesses
Formal language used throughout	Complex sentences that use well	Pupils emphasised
to engage the reader.	known economic expression.	They spoke to In addition to
	e.g. Because of their interesting	this
Quotations are succinct/emotive.	ideas, the school play was saved,	
	which was nothing short of a miracle.	

Newspaper

To entertain To inform To persuade/argue To explain

Text structure	<u>Sentence</u>	<u>Useful vocabulary</u>
Newspapers well constructed that	Verb forms are controlled and	The impact of Despite continued
answers the reader's questions.	precise, e.g. It would be helpful if you	efforts
	could let me know, as this will affect	Subsequently
The writer understands the impact	my decision.	The appointed spokesman
and thinks about the response.		In addition Mrs Hedges
	Modifiers are used to intensify or	emphasised Tragic
Information is prioritised according	qualify,	Crisis situation Epic proportions
to importance and a frame of	e.g. insignificant amount,	Many parents refused to accept
response set up for the reply.	exceptionally.	The horror
		Politicians also spoke of how
Headlines include puns.	Sentence length and type varied	
	according to purpose.	
	Fronted adverbials used to clarify	
	writer's position,	
	e.g. As a consequence of the	
	accident	
	Complex noun phrases used to add	
	detail, e.g. the treacherous cliff path	
	around the bay was extremely	
	dangerous.	
	Prepositional phrases used cleverly.	
	e.g. In the heat of the moment	

<u>Story</u>

To entertain To inform To persuade/argue To explain

Text structure	<u>Sentence</u>	<u>Useful vocabulary</u>
Beginning or end of narrative	Simple sentences, starting with a	Year 1 ambitious vocabulary used
signalled, e.g. one day.	pronoun and a verb, e.g. He went	Range of size adjectives used, e.g.
	home.	big, small
Ideas grouped together for		Range of colour adjectives used,
similarity.	Simple connectives are used to	e.g. red, blue
	construct simple sentences, e.g.	Range of emotion words used, e.g.
Attempts at third person writing.	and, but, then, so.	sad, angry, cross
e.g. The wolf was hiding.		Pronouns: I, she, he, they
		Conjunctions: and,
Written in the appropriate tense,		but, then, or, this
(mainly consistent) e.g. Goldilocks		Prepositions: up, down, in, into,
was Jack is		out, to, onto
		Time connectives: first, then, next
		Once upon a time, one day, happily
		ever after

<u>Story</u>

<u>Year 2</u>

Text structure	Sentence	<u>Useful vocabulary</u>
Sentences organised	Subject/verb sentences, e.g. He	Year 2 ambitious vocabulary used
chronologically indicated by time	was They were It happened	Time connectives: after, after that,
related words, e.g. finally.		at that moment, by next morning,
	Simple connectives and, but, then,	in the end, one day, next morning,
Divisions in narrative may be	so, when link clauses.	soon, as soon as, until, when,
marked by sections/paragraphs.		while, later, soon, never, now,
	Speech-like expressions in dialogue,	tomorrow, finally, in the end, in
Connections between sentences	e.g. Chill out!	conclusion, ultimately, to
make reference to characters, e.g.		conclude, to summarise
Peter and Jane/they.	Use simple adverbs, e.g. quickly,	Conjunctions: who, because
	slowly.	Adverbs: suddenly, quickly, slowly,
Connections between sentences		carefully, nervously, excitedly,
indicate extra information, e.g. but	Use simple noun phrases, e.g.	happily, lazily, angrily, slowly,
they got bored or indicate	massive field.	truthfully
concurrent events, e.g. as they		
were waiting.		

<u>Story</u>

To entertain To inform To persuade/argue To explain

Text structure	Sentence	<u>Useful vocabulary</u>
Time and place are referenced to	Simple sentences with extra	Year 3 ambitious vocabulary used
guide the reader through	description.	Connectives: also, however,
the text, e.g. in the morning.		therefore, after the, just then,
	Some complex sentences using	furthermore, nevertheless, on the
Organised into paragraphs, e.g.	because, which, where etc.	other hand, consequently,
When she arrived at the bear's		immediately, as soon as
house.	Tense consistent, e.g. typically past	Adverbs: very, rather, slightly
	tense for narration, present tense in	
Cohesion is strengthened through	dialogue.	
relationships between characters,		
e.g. Jack, his, his mother, her.	Dialogue is realistic and	
	conversational in style, e.g. Well, I	
	suppose	
	Verbs used are specific for action,	
	e.g. rushed, shoved, pushed.	
	Adverbials,	
	e.g. When she reached home	
	Expanded noun phrases, e.g. two	
	horrible hours.	

<u>Story</u>

<u>Year 4</u>

Text structure	Sentence	Useful vocabulary
Link between opening and	Variation in sentence structures, e.g.	Year 4 ambitious vocabulary used
resolution.	while, although, until.	Connectives: in addition,
		furthermore, consequently, in the
Links between sentences help to	Include adverbs to show how often	end, much later on, moreover, in
navigate the reader from one idea	or add subtlety of meaning, e.g.	due course, eventually
to the next, e.g. contrasts in mood,	exactly, suspiciously.	
angry mother, disheartened Jack.		
	Tense changes appropriate; verbs	
Paragraphs organised correctly to	may refer to continuous action, e.g.	
build up to key event.	will be thinking.	
Repetition avoided through using		
different sentence structures and		
ellipsis.		

<u>Story</u>

To entertain To inform To persuade/argue To explain

Text structure	Sentence	Useful vocabulary
Sequence of plot may be disrupted for	Sentence length varied, e.g. short/long.	
effect, e.g. flashback.		ear 5 ambitious vocabulary used
	Active and passive voice used deliberately to	
Opening and resolution shape the story.	heighten engagement.	
	e.g. the ring was removed from the drawer.	
Structural features of narrative are		
included, e.g. repetition for effect.	Wide range of subordinate connectives,	
	e.g. whilst, until, despite.	
Paragraphs varied in length and structure.		
	Embedded subordinate clauses are used for	
Pronouns used to hide the doer of the	economy or emphasis.	
action, e.g. it crept into the woods.		
	Figurative language used to build description	
	(sometimes clichéd), e.g. the crowd charged	
	like bulls.	
	Demetitien is used for effect and	
	Repetition is used for effect, e.g.	
	the boys ran and ran until they could run no	
	more.	

<u>Story</u>

<u>Year 6</u>

Text structure	<u>Sentence</u>	<u>Useful vocabulary</u>
The story is well constructed and raises	Viewpoint is well controlled and precise,	Year 6 ambitious vocabulary used
intrigue.	e.g. Maggie stared dejectedly at the floor;	
	her last chance had slipped from her grasp.	
Dialogue is used to move the action on to		
heighten empathy for central character.	Modifiers are used to intensify or qualify,	
	e.g. insignificant amount, exceptionally.	
Deliberate ambiguity is set up in the mind		
of the reader until later in the text.	Sentence length and type varied according	
	to purpose.	
	Fronted adverbials used to clarify writer's	
	position,	
	e.g. As a consequence of his selfish	
	actions	
	Figurative language used to build up	
	description, e.g. everyone charged like a	
	deer pack under threat.	
	Complex noun phrases used to add detail,	
	e.g. The distinctive sapphire ring is slowly	
	removed from her slender hand.	
	Prepositional phrases used cleverly.	

Settings

To entertain To inform To persuade/argue To explain

<u>Year 1</u>

Text structure	Sentence	<u>Useful vocabulary</u>
Use senses (see and hear) to	Sentences using simple sentences	I can smell
compile a word bank of adjectives	and connectives.	I can see
to describe setting through visual		I can hear
stimulus.		
Written in present tense.		
Written in first person.		

<u>Settings</u>

<u>Year 2</u>

Text structure	Sentence	<u>Useful vocabulary</u>
Describe using their sense-what the	Use of prepositions.	Far away,
character can see, hear, smell,		In the distance,
touch and how they feel.	Use of expanded noun phrases.	Soon, Later, At last, Eventually,
		Question openers: Instantly,
Written in past tense.		unexpectedly, without hesitation,
		Ly adverbs: slowly, quietly, silently,

<u>Settings</u>

To entertain To inform To persuade/argue To explain

Text structure	Sentence	Useful vocabulary
Time and place are referenced to guide	Use of similes and metaphors.	Adjectives as openers.
the reader through		Tall tress stretched up to the sky.
the text, e.g. in the morning.	Use of fronted adverbials.	
		Where (Place)
Organised into paragraphs, e.g. When	Use of powerful verbs.	In the distance, Beneath his feet, On
she arrived at the bear's house.		the horizon, Beyond the fields.
	Extending the range of sentences with	
	more than one clause by using a wider	<u>When (Time)</u>
	range of conjunctions, including: when, if,	Later, A long time ago, Centuries ago, In
	because, although	the beginning,
		By the end of Year 3 children should be beginning using a comma after the fronted adverbial. Fronted adverbials should be generated with the children and shared on the working wall. Fronted adverbials cannot be a generic bank – they need to be relevant to the setting.

<u>Settings</u>

<u>Year 4</u>

Text structure	Sentence	Useful vocabulary
Paragraphs organised correctly to build up to key event.	Similes as a sentence opener.	Fronted Adverbials
The back of the second se		Here (Manus et al.
Links between sentences help to navigate the reader from	Show don't tell to convey a character's emotion.	How (Manner)
one idea to the next, e.g. contrasts in mood,	Desirable une personification to describe this se	Carefully scanning my surroundings,
angry mother, disheartened Jack.	Begin the use personification to describe things.	Without hesitation,
		Maria (Theory)
		When (Time)
		At sunrise,
		Just before dawn,
		Where (Place)
		As they approached the edge of the cliff,
		In the depths of the forest,
		When (Frequency)
		Annually, weekly,
		Randomly, occasionally, Every morning, Every week.
		How (Degree)
		Almost awake, Clearly angry, Slightly confused,
		Completely overwhelmed
		Subordinating conjunctions
		During, Since

<u>Settings</u>

To entertain To inform To persuade/argue To explain

Text structure	Sentence	<u>Useful vocabulary</u>
Structural features of narrative	Include two adjectives in my	Fronted adverbials:
are included, e.g. repetition for	fronted adverbial of place.	
effect.	"Under the ancient, crumbling	Where (Place) As they
	bridge,"	approached the shore,
Paragraphs varied in length and	Using rich description to interest	Beyond the
structure.	the reader such as metaphors,	Up above
	personification, and	In the distance
Pronouns used to hide the doer	onomatopoeia.	On the shore
of the action, e.g. it crept into	Personification	In the depths of the forest,
the woods.	Hailstones crashed into and	Across the water,
	thumped against the ageing	Nearby,
	windows.	
	<u>Metaphors</u>	When (Time) At that moment,
	The road ahead was a ribbon	It was then
	stretching across the desert.	Just then,
	<u>Onomatopoeia</u>	Just as
	The tick tock of the grand clock.	As the time passed,
	Emotive language – to cause an	Shortly after
	emotion.	As he scanned the horizon,
		How (Manner)
		Eventually,
		Quickly,
		Silently,
		Momentarily,
		Immediately,
		Without flinching,
		Without hesitation,

Settings

To entertain To inform To persuade/argue To explain

Text structure	Sentence	<u>Useful vocabulary</u>
Structural features of narrative are included, e.g. repetition for effect. Paragraphs varied in length and structure. Pronouns used to hide the doer of the action, e.g. it crept into the woods.	Power of three fronted adverbials. Personification of the weather. The wind shrieked through the forest. (Tense mood). The wind whined all though the night. (Sad mood). The sun's rays stroked my face (happy mood).) Impenetrable darkness smothered the city. (Tense, claustrophobic mood). Evocative language to create a mood, strong feelings, memories, or emotions back. Consider the audience, purpose and write using the appropriate author's voice.	Use the power of three fronted adverbials. Past the overgrown field, beyond the rusty gate, beside the thorny bush Below the azure, clear sky, by a tranquil cove, in the crystal blue water swam a beautiful mermaid.