



Jumping Beans Settling in Policy

Starting Jumping Beans can be a big step for both the child and their Parent/Carer, we aim to support the family by offering a settling in period. All children develop in different ways. Staff will offer a settling in period to meet each child's individual needs. Preschool staff work with the family to provide the best care and learning environment for all children. It is very important that each child feels safe and secure in the preschool environment. For the child to have the best possible care it is vital for Parents/Carers to share with the staff, their knowledge about their child's individual needs, likes, dislikes and routine. This can be done on the All About Me form and verbally when the family is introduced to the Key Person and other members of staff who will be involved in the care of their child.

Key Person

Every child attending Jumping Beans will be allocated a Key Person. The Key Person will have an in-depth knowledge of each child sharing of information is most important, keeping each child's learning journey, observation and assessment information as well as writing reports for the child sharing information regularly with parents. The Key Person will help the child to become familiar with the setting and to feel confident and safe within it.

Settling in Sessions

Our settling in sessions can be very flexible as we understand that children are individuals and each child and Parent/carers needs are very different.

We are happy for parents to spend time settling their children in and giving them the opportunity to talk with staff. Please bring a favourite toy or comfort object if you feel that it will help. Settling in sessions will be for an hour each time and we offer up to 2 sessions but can be more if staff feel it is needed.

The first session the parent will stay for the whole hour and the second session the parents will be encouraged to leave their child for the last 20 minutes

These procedures are only a guide as all children's needs are different.

Signed

Date

Review

